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MINUTES
COMMITTEE MEETING
July 16, 2019 | 4:00 p.m. | Conference Room

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1. **Call to Order**
Call to Order at 4:00 pm
2. **Pledge of Allegiance**
3. **Roll Call**
Board Members Present: Kathy Little
Staff Present: Kevin Lee, District Director
4. **Public Comment**
No public comments.
5. **Discussion/Action**
 - 5.1 Discussion: Reorganization of Policy Manual Verbal
Kevin Lee, District Director, recommend that we create an Employee Handbook, reorganize the general Policy Manual, and create a Collection Development Policy Manual.

Kathy Little, Board President, suggested that Kevin Lee, works with staff members on policy development.

Committee dissolved.
 - 5.2 Discussion: Creation of Strategic Plan Verbal
Removed from agenda.
6. **Next Meeting**
Committee dissolved.
7. **Adjournment**
Adjourned at 4:40 pm