



21 West Nicolet Street · Banning, CA 92220 | 951.849.3192 | 951.849.6355 fax | www.BanningLibraryDistrict.org

AGENDA

WORKSHOP MEETING OF THE BOARD OF TRUSTEES

Wednesday, May 9, 2018

Banning Library Conference Room

21 W. Nicolet

Banning, CA 92220

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the administration office at (951) 849-3192. Notification 72 hours prior to the meeting will enable the library to make reasonable arrangements to ensure accessibility to this meeting.

1. **Meeting Time 4:00 P.M.**
2. **Pledge of Allegiance** Victoria Hatch
3. **Roll Call and Establishment of Quorum**
4. **Board Item(s) – Discussion/Action**
 - 4.1 **WORKSHOP, DISCUSSION AND POSSIBLE ACTION TO REVIEW WORK IN PROGRESS LIST, A CAPITAL IMPROVEMENT LIST OF PROJECTS WITH DATES AND TIMELINES TO VARIOUS PROPOSED PROJECTS INCLUDING THE YOUNG ADULT AREA AND TO CONSIDER ADOPTING A PROPOSED FIVE YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) (Distribution of Hand Outs at Time of Meeting)**
5. **Last Minute Action Items**

The Board may discuss an item, which was not previously placed on the agenda when the Board determines that there is a need for immediate action which cannot reasonably wait for the next regularly scheduled meeting. The determination must be made by two-thirds of the total Board or, if two-thirds of the Board is not present, by a unanimous vote of those remaining.
(Reference: the Ralph M. Brown Act)

6. **Listing of Pending and/or Work In Progress Items** – (Some Items may be included in the Interim Library Directors Report)

Parking Lot Maintenance and Improvements

Hiring of a Library Director and Children's Librarian

Design of a 2018 Capital Improvement Plan

~~Establishing of a "Weeding Policy" for the Library District~~

Design of Salary Wage Scale and Salary Survey

Proposal for a Policy for the Permanent Maintenance of Emails and Other Data of Previous Employees

Development of a Fee for Rental of Library Space(s) by For Profit Organizations

District Long Range Financial Plan, Nexus Study and Impact Fees

Proposal to Provide for Notary Public Services at the Library

Volunteer Services Program of the Library Policy

Friends of the Library Process for Acceptance of Book Donations

Earthquake Preparedness Plan

Development of Emergency or Awareness Plan for Acts of Violence

CIPA Compliant

Summer 2018 Reading Program

~~Memorandum of Understanding (MOU) by and Between the "SCIENCE EXPERIENCE, INC." and the Library Board of Trustees~~

~~Participation in SDI Program for the Employees of the District~~

~~Installation of New Fire Alarm and Intrusion Alarm Control Box~~

Development of Evacuation Program with Appropriate Signage

~~Installation of New Metal Monument Sign~~

Proposal to Install a Lighted Flag Pole at or near the Monument sign

7. **Next Three Month Scheduled Regular Board Meeting Calendar**

Wednesday, June 6, 2018

Wednesday, July 11, 2018

Wednesday, August 1, 2018

8. **Adjournment**