AGENDA

MEETING OF THE BOARD OF TRUSTEES
Wednesday, October 4, 2017
Banning Library Conference Room
21 W. Nicolet
Banning, CA 92220

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the administration office at (951) 849-3192. Notification 72 hours prior to the meeting will enable the library to make reasonable arrangements to ensure accessibility to this meeting.

1. **Closed Session** 3:30 P.M.
   1.1 Potential Litigation (Exposure to District) – Pursuant to Gov. Code sec. 54956.9(d)(2): Claim of Butler
   1.2 Potential Litigation (District Initiating) – Pursuant to Gov. Code sec. 54956.9(b)(3): Two Items

2. **Open Session – Call to Order** ≈ 4:00 P.M. Victoria Hatch

3. **Pledge of Allegiance**

4. **Roll Call and Establishment of Quorum**

5. **Report from Closed Session**

6. **Community Comment**

A five minute limitation shall apply to each member of the public who wishes to address the Library Trustees on any matter under the subject jurisdiction of the Trustees. A thirty-minute limit is placed on this section. No member of the public shall be permitted to “Share” his/her five minutes with any other member of the public. (Usually, any items received under this heading are referred to staff for future study, or research, completion and/or future action by the trustees.) (PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.)
6. **Minutes of the Board**


7. **Board Items – Discussion/Action**

7.1 Local History Report from Local Historian Bill Bell

7.2 Discussion and Possible Action to Develop a Memorandum of Understanding (MOU) with the "SCIENCE EXPERIENCE, INC."

7.3 Discussion and Possible Action Regarding Pending Legislation California library Services Regulations “Contiguous Borders”

7.4 Proposal to become Compliant with the “Children’s Internet Protection Act (CIPA) and Developing Board Policy for an Internet Safety Policy

7.5 Intent to Participate in “Quality Start Riverside County" for Joint Participation with First 5 – Riverside County Children and Families Commission

7.6 Proposal to Apply for and Provide to the Employees of the Library District with State Disability Insurance (SDI)

7.7 Proposal to Amend Board of Trustees Policy No. 5035: Dress Code / Official Nametags

7.8 Discussion for Consideration to Amend Board of Trustees Policy Entitled: Holidays Policy No. 5110

7.9 First Reading: Proposal to Enter Into a Contract with the Firm of ABSS for the purposes of Developing a Redundant compute System

8.0 Discussion and Possible Action to Review and Extend the Contract with ‘D & B Consultants’ for the Purposes of Providing Public Agency Management and Librarian Staff Assistance for the District

8. **Interim Director’s Report and Administration Comments**

Verbal

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The Library Administration is encouraged to report on items of information to the Board, as well as provide information about conferences or meetings they have attended. Other items, which may be added to the agenda of a future meeting, may be presented at this time but cannot be commented upon or discussed at this meeting. *(Reference: The Ralph M. Brown Act)*

9. **Board Member Comments**

Board members are encouraged to report on items of information not requiring comment or discussion to the entire body at this time. *(Reference: The Ralph M. Brown Act)*
10. **Last Minute Action Items**

The Board may discuss an item, which was not previously placed on the agenda when the Board determines that there is a need for immediate action which cannot reasonably wait for the next regularly scheduled meeting. The determination must be made by two-thirds of the total Board or, if two-thirds of the Board is not present, by a unanimous vote of those remaining.

*(Reference: the Ralph M. Brown Act)*

11. **Listing of Pending Item** – *(Some Items may be included in the Interim Library Directors Report)*

Hiring of a Library Director and Children’s Librarian  
Design of a 2018 Capital Improvement Plan  
Establishing of a “Weeding Policy” for the Library District  
Design of Salary Wage Scale and Salary Survey  
District Long Range Financial Plan, Nexus Study and Impact Fees  
Proposal for Position of Librarian II and Review of Organizational Chart  
Volunteer Services Program of the Library Policy  
Friends of the Library Process for Acceptance of Book Donations  
Summer 2018 Reading Program  
Starbucks Reading Program

12. **Next Three Month Scheduled Regular Board Meeting Calendar**

- Wednesday, November 1, 2017  
- Wednesday, December 6, 2017  
- Wednesday, January 3, 2018

13. **Adjournment**