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MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
December 9, 2020 | 5:00 P.M. | Children's Room (Zoom Virtual Meeting)

**CALL TO ORDER,
PLEDGE OF
ALLEGIANCE, ROLL
CALL**

President Little called the Regular Meeting of the Banning Library District Board of Trustees to order on December 9, 2020 at 5:02 p.m.

Members Present: President Kathy Little, Trustee Melanie Lara and Trustee Loretta Cousar.

Members Absent: Secretary Geronimo.

Staff Present: Kevin Lee, District Director; Fernando Morales, Circulation Manager and Christian Tzintzun, Library Assistant.

Guests: Jana Brassfield, David Heiss (Zoom), Mike Harary.

ADOPTION OF AGENDA

The agenda was unanimously adopted by the Board of Directors.

PUBLIC COMMENT

None.

CLOSED SESSION

4.1 Public Employee Performance evaluation – District Director Pursuant to Government Code Section 54957.

The Board went to Closed Session at 5:04 p.m.

Closed Session ended at 5:10 p.m. No action was taken.

CONSENT CALENDAR

It was moved by Trustee Cousar and seconded by Trustee Lara to approve all items on the consent calendar.

AYES: Little, Lara, Cousar.

NOES: None.

ABSTAIN: None.

ABSENT: Geronimo.

**CONSIDERATION OF
ITEMS REMOVED FROM
THE CONSENT
CALENDAR**

None.

FINANCE REPORT

Human Resources expenses were high because of the Compensation study. Magazine expenses were high because the annual renewals were paid.

DISTRICT DIRECTOR'S REPORT

Lee wished everyone happy holidays. The library was awarded a \$5,000 e-resources Grant and will be adding several e-resources, including Creative-bug, Tumble Math, and Tumble Books. President Little asked if the roof was in good order. Lee said the first estimate stated that the roof was fine.

BOARD REPORTS AND COMMENTS

President Little gave thanks to everyone for last meeting's small celebration and wished everyone happy holidays. Trustee Lara wished everyone a merry Christmas, thanks for the gifts, and welcomed Trustee Brassfield.

UNFINISHED BUSINESS

None

NEW BUSINESS

11.1 Oath of Office – Board of Trustees.

Trustees Jana Brassfield and Melanie Lara were sworn in to the Banning Library District Board of Trustees.

11.2 Authorize the Director to enter into an Agreement with Vector USA for Network Design and Implementation in the amount of \$99,354.80 – (grant award).

It was Moved by Trustee Lara and seconded by Trustee Cousar to authorize the director to enter into an agreement with Vector USA.

AYES: Little, Lara, Cousar, Brassfield.

NOES: None.

ABSTAIN: None.

ABSENT: Geronimo.

11.3 Authorize the Director to enter into an Agreement for drywall or lath/plaster work services in the amount not to exceed \$4,350.

It was moved by Trustee Cousar and seconded by Trustee Lara to authorize the director to enter into an agreement for drywall or lath/plaster work services in the amount not to exceed \$4,350.

AYES: Little, Lara, Cousar, Brassfield.

NOES: None.

ABSTAIN: None.

ABSENT: Geronimo.

11.4 Compensation Study Final Reports and Recommendations.

Mike, from Koff & Associates, gave a summary on the Total Compensation Study Final Report to the Banning Library District over Zoom. It was moved by Trustee Lara and seconded by Trustee Cousar to table Item 11.4 until the next Regular Board Meeting.

AYES: Little, Lara, Cousar, Brassfield.
NOES: None.
ABSTAIN: None.
ABSENT: Geronimo.

11.5 Amendments to Policy No. 5220 Internet, E-mail, and Electronic Communication Ethics, Usage and Security.

It was moved by Trustee Cousar and seconded by trustee Brassfield to approve the amendments to Policy No. 5220

AYES: Little, Lara, Cousar, Brassfield.
NOES: None.
ABSTAIN: None.
ABSENT: Geronimo.

11.6 Amendments to Policy No. 5330 Separation from District Employment.

It was moved by Trustee Lara and seconded by Trustee Cousar to approve the amendments to Policy No. 5330.

AYES: Little, Lara, Cousar, Brassfield.
NOES: None.
ABSTAIN: None.
ABSENT: Geronimo.

LAST MINUTE AGENDA ITEMS None.
AGENDA ITEMS FOR FUTURE AGENDAS None.
NEXT REGULAR BOARD MEETING January 13, 2021
ADJOURNMENT Adjourned at 6:14 p.m.

Christian Tzintzun
Prepared by: Christian Tzintzun, Library Technician

The foregoing minutes are approved by the Board of Trustees on 2/10, 2020.
Alex Geronimo, Board Secretary
Kathy Little, Board President