

BANNING LIBRARY DISTRICT
Regular Meeting of the Board of Trustees
Banning, California
January 13, 2015
Minutes

1. Open Session—Call to Order/Flag Salute

The Regular meeting of Trustees for the Banning Library District was called to order at 4:07 p.m. by President Gail Paparian.

2. Roll Call:

Present: Gail Paparian
Tracy Wells
Victoria Hatch
Donna Harrington
Brenda Freeman arrived at 4:12 p.m.

Quorum established.

Staff Present: Ellen Fusco, Library Director
Delene Gonzales, Administrator

3. Communication/Community Comment:

The Board has spoken with the City Manager Michael Rock about the need for a new Library/Community Room expansion.

No public comments

6.1 (Item has been moved) Minutes

6.1. a. Adopt minutes of the regular meeting Thursday, December 10, 2015.

WELLS/HATCH

A motion was made to accept the minutes for the regular meeting on Thursday, December 10, 2015.

MOTION CARRIED

6.2 (Item has been moved) Current Financial Report

6.2. a. Review of Alvarez-Glasman & Colvin's invoices

The board has discussed Alvarez-Glasman & Colvin's invoices.

6.2. b. Approve current financial report for December

The board has discussed the financial report for December; the Board has agreed to discuss the bookmarks for the Collection Agency at the February meeting.

HATCH/WELLS

A motion was made to accept the financial report for December.

MOTION CARRIED

4. Closed Session:

The Board of Trustees convened into closed session at 4:30 p.m.

4.1 Conference with Legal Counsel—Pending Litigation (Gov. Code Sec. 54956.9(a):

Robert Lippman v. Banning Library District (DIR Case No. 39551—STARCI)

5. Open Session Reconvene:

The Board of Trustees reconvened at 4:37 p.m.

5.1 Report of Closed Session Action

4.1 Conference with Legal Counsel—Pending Litigation (Gov. Code Sec. 54956.9(a):

Robert Lippman v. Banning Library District (DIR Case No. 39551—STARCI)

The full Board has discussed with Attorney Andrew Jared concerning potential litigation with Robert Lippman. No action was taken.

6. Board Items—Discussion/Action

6.3 ADA Compliant Handicapped parking space

6.3 a. Review of proposals for new handicap stall at the back door

The Board has discussed the proposal and quotes for a new handicap stall at the back door and selected a vendor; also discussed replacing the back doors for (ADA) safety and size compliance.

HATCH/FREEMAN

A motion was made to accept JB PAVING for the amount of \$4,850 to install a new handicap parking stall by the back door.

MOTION CARRIED

6.4 Review Policy Series 1000, General

Review and Discuss policy Series 1000, General

The Board has reviewed and discussed the policy Series 1000, General. The Board has agreed to send the important ones for clarification to the Attorney to review (1050.1 Appendix C).

No motion was made.

6.5 RFID/EM Security Gates

Review RFID/EM Security Gates

The Director has researched and quoted RFID/EM Security Gates. The Board has asked the Director for more research from other libraries concerning their security gates. No final actions were taken.

6.6 Future Library Site(s)

6.6 a. Discussion of new library site and building

The Board has discussed Item 6.6. No further action was taken.

6.7 Ad Hoc Committee Reports

6.7 a. Developer Committee:

1. Rancho San Gorgonio Development:

The Board has advised the Director to talk to Attorney Jared concerning the letter that was to be sent to the Rancho San Gorgonio Development.

6.7 b. Friends of the Library:

The Director did a summation of the January, 2016 Friends of the Library Board meeting:

\$1,000 provided for Summer Reading Program events

\$1,000 provided for Centennial Programming

\$1,000 provided for a college scholarship (updated scholarship application form, updated membership dues postcard).

7. Information/Discussion

7.1 Circulation for December

The Board has reviewed the December Circulation report.

7.2 Local History Report

The Board has reviewed the local history report by Bill Bell.

7.3 Employee of the Month

Fernando Morales is the Employee of the Month for January.

7.4 Schedule date for Strategic Planning workshop

The Board has scheduled the Strategic Planning workshop for Friday, January 29, 2016 at 10:00 a.m.

7.5 CPLA Trustee Training Course-Saturday, March 5, 2016 from 9-2 at Beaumont Library

The Director has confirmed the CPLA Trustee Training Course for Saturday, March 5, 2016 from 9:00 a.m. to 2:00 p.m. The Board would like to compile a list of questions (for the CPLA training) to be discussed at the next meeting on February 10, 2016.

8. Administration Comments:

Trustee Wells would like to add "Centennial Planning" as a discussion item on the February 10, 2016 agenda. The Director has hired a Teen Librarian to work on Saturdays to help with programming and outreach to teenagers.

9. Board Member Comments:

Trustee Hatch suggested keeping the Board meetings to two hours.

10. Last Minute Action Items

None

11. Future Board Items

Policy Series 4000, Board of Trustees (February)

Goal Session

12. Regular Board Meetings

Are scheduled for the second Wednesday of the month at 4:00 p.m.

Wednesday, February 10, 2016

Wednesday, March 9, 2016

Wednesday, April 13, 2016

Wednesday, May 11, 2016

Wednesday, June 8, 2016

Wednesday, July 13, 2016

Wednesday, August 10, 2016

Wednesday, September 14, 2016

Wednesday, October 12, 2016

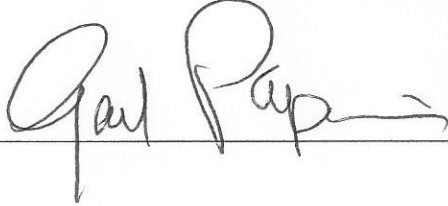
Wednesday, November 9, 2016

Wednesday, December 14, 2016

13. Adjournment

President Paparian adjourned the meeting at 7:40 p.m.

Attest



President

Submitted By: Yesenia Ayala



Clerk