



21 West Nicolet Street • Banning, CA 92220 | 951.849.3192 | 951.849.6355 fax | [www.BanningLibraryDistrict.org](http://www.BanningLibraryDistrict.org)

## AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES  
Wednesday, December 14, 2016 – 4:00 P.M.  
Banning Library Conference Room  
21 W. Nicolet  
Banning, CA 92220

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the administration office at (951) 849-3192. Notification 72 hours prior to the meeting will enable the library to make reasonable arrangements to ensure accessibility to this meeting.

1. **Open Session – Call to Order/ Flag Salute** Gail Paparian
2. **Oath of Office to the new elected Trustees**  
**Administer the oath of office to elected trustees**
3. **Annual Organizational Meeting per Policy 4200.5**
  - 3.1a. Election of Officers
  - 3.1b. Date and time of regular meetings for the next calendar year
4. **Roll Call and Establishment of Quorum**
5. **Community Comment**

A five minute limitation shall apply to each member of the public who wishes to address the Library Trustees on items that are not on the agenda under the subject jurisdiction of the Trustees. A thirty-minute limit is placed on this section. No member of the public shall be permitted to "Share" his/her five minutes with any other member of the public. (Usually, any items received under this heading are referred to staff for future study, or research, completion and/or future action by the Trustees.) PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.)  
Close Public Comments

6. **Closed Session Pursuant to Government code Section 54957(b)1:** **Discussion/Action**
  6. **Closed Session:**
    - 6.1a. **Conference with Legal Counsel— Pursuant to Gov. Code sec. 54956.9 (d)(2)**  
**Potential exposure to litigation**
    - 6.1b. **Conference with Legal Counsel— Pursuant to Gov. Code sec. 54956.9 (d)(4)**  
**District initiating litigation**
    - 6.1c. **Employee performance evaluation --- Pursuant to Gov. Code sec. 54957(b) (1)**  
**Library Director**
7. **Open Session Reconvene:** **Open Session**
  - 7.1 **Report of Closed Session Action** **Closed Session/Action**

8. **Board Items – Discussion/Action**
- 8.1 **Revise Policy 4100 Board President, 4110 Board Clerk** Doc. 8.1  
**Revise Policy to included Vice Chair**
- 8.2 **Minutes** Doc 8.2  
**8.2 Adopt minutes of the regular meeting Wednesday November 9, 2016 and  
the Special meetings on Wednesday, November 16, 2016, Friday, December 2, 2016**
- 8.3 **Current Financial Report** Doc.8.3  
**8.3 Approve current financial report for December**
- 8.4 **Children Librarian position** Verbal  
**Review and Discuss**
- 8.5 **RFID security Gates**  
**Review RFID Security gates procurement** Verbal
- 8.6 **Ad Hoc Committee Reports**
- 8.6.a. **Developer Committee:** Verbal
1. **Rancho San Gorgonio Development**
2. **Approval of site use agreement with the city of Banning regarding future  
Rancho San Gorgonio Specific Plan Community Center**
- 8.6.b. **Friends of the Library:** Verbal
9. **Information /Discussion**
- 9.1 **Circulation for November** Doc. 9.1
10. **Administration Comments**
- The Library Administration is encouraged to report on items of information to the Board, as well as provide information about conferences or meetings they have attended. Other items, which may be added to the agenda of a future meeting, may be presented at this time but cannot be commented upon or discussed at this meeting. *(Reference: The Ralph M. Brown Act)*
11. **Board Member Comments**
- Board members are encouraged to report on items of information not requiring comment or discussion to the entire body at this time. *(Reference: The Ralph M. Brown Act)*
12. **Last Minute Action Items**
- The Board may discuss an item, which was not previously placed on the agenda when the Board determines that there is a need for immediate action which cannot reasonably wait for the next regularly scheduled meeting. The determination must be made by two-thirds of the total Board or, if two-thirds of the Board is not present, by a unanimous vote of those remaining.  
*(Reference: the Ralph M. Brown Act)*
13. **Future Board Items**  
**Goal Session**
14. **Regular Board Meetings** Discussion/Action  
Regular board meetings for the coming year will be announced.
15. **Adjournment**