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Regular Board Meeting Agenda

October 14, 2020
5:00 p.m.
Teen Room & Zoom

In an effort to protect public health and prevent the spread of COVID-19, the Banning Library District board meeting will not be open to the public. The Banning Library District encourages the public to call via teleconference at: <https://tinyurl.com/reg101420> (Passcode: 095226). Members of the public who wish to comment on matters before the Board may submit comments on or before 3 pm, Wednesday, October 14, 2020 to christian@banninglibrarydistrict.org. Any comments received will be read and must still be limited to 5 minutes.

Americans with Disabilities Act Compliance: If you need special assistance to participate in this meeting, please contact the administration office at (951) 849-3192 at least 72 hours prior to the meeting.

Public Requests for Documents: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administration who will arrange for the documents to be copied at a charge of 10¢ per page. Request forms are available at the District Administration offices.

1. **Call to Order, Pledge of Allegiance, Roll Call**

2. **Adoption of Agenda**

3. **Public Comment**

Individuals may address the Board regarding any item of Library District business on or not on the agenda. Comments are limited to 5 minutes per person. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. Please complete the "Request to Address the Board" card by filling out your name and the specific item you wish to address.

4. **Consent Calendar**

All Consent Calendar items will be acted upon a single action of the Board unless otherwise requested by an individual Board Member for separate consideration.

Recommended Action: The Board of Trustees hereby approves the items below:

- 4.1 Minutes of the Regular Board meeting—September 9, 2020
- 4.2 Minutes of the Special Board meeting—September 29, 2020

5. **Consideration of Items Removed from the Consent Calendar**

Items removed from the Consent Calendar will be discussed individually at this time.

6. **Audit Report and Presentation**

7. **Finance Report**

8. **District Director's Report**

9. **Board Reports and Comments**

Board members are encouraged to report on items of information not requiring comment or discussion to the entire body at this time. (Reference: The Ralph M. Brown Act)

10. **Unfinished Business**

10.1 Creation of Policy No. 5036 Code of Safe Practices

11. **New Business**

11.1 Discussion/Action: Reschedule November's Regular Board Meeting

11.2 Classification Study Final Reports and Recommendations

11.3 Amendments to Policy No. 5150 Illness and Injury Prevention Program

11.4 Amendments to Policy No. 5230 Unlawful Harassment

11.5 Amendments to Policy No. 5350 Letters of Recommendation

11.6 Discussion/Action: Elimination of Library Late Fees

11.7 Authorize the District Director to enter into an Agreement with a carpet company in the amount not to exceed \$16,788.00

11.8 Discussion/Action LAFCO Sphere of Influence Approval

12. **Last Minute Action Items**

The Board may discuss an item, which was not previously placed on the agenda when the Board determines that there is a need for immediate action which cannot reasonably wait for the next regularly scheduled meeting. The determination must be made by two-thirds of the total Board or, if two-thirds of the Board is not present, by a unanimous vote of those remaining. (Reference: The Ralph M. Brown Act)

13. **Agenda Items for Future Agendas**

This is an opportunity for Board members to request that items be placed on future agendas.

14. **Next Regular Board Meeting**

TBD

15. **Adjournment**