



21 West Nicolet Street • Banning, CA 92220 | 951.849.3192 | 951.849.6355 fax | www.BanningLibraryDistrict.org

## AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES  
Wednesday, February 6, 2019  
4:00 pm

Banning Library Conference Room, 21 W. Nicolet, Banning, CA 92220

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the administration office at (951) 849-3192. Notification 72 hours prior to the meeting will enable the library to make reasonable arrangements to ensure accessibility to this meeting.

1. **Closed Session** - 4:00 pm
  - 1.1 **Conference with Legal Counsel - Existing Litigation  
Butler vs. Banning Library District (Pursuant to Govt. Code Section 54956.9(d)(1))**
  - 1.2 **Conference with Legal Counsel – Exposure – Two Matters  
(Pursuant to Govt. Code Section 54956.9(d)(2))**
  - 1.3 **Employee Appointment, Evaluation, Dismissal – Library Director  
(Pursuant to Govt. Code Section 54957(b)(1))**
  
2. **Regular Meeting** - 4:30 pm
3. **Pledge of Allegiance** - Kathy Little, Board President
4. **Roll Call and Establishment of Quorum**
5. **Report from Closed Session**
6. **Community Comment**
  - 6.1 **Friends of the Library**

A five minute limitation shall apply to each member of the public who wishes to address the Library Trustees on any matter under the subject jurisdiction of the Trustees. A thirty-minute limit is placed on this section. No member of the public shall be permitted to "Share" his/her five minutes with any other member of the public. (Usually, any items received under this heading are referred to staff for future study, or research, completion and/or future action by the trustees.) (PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.)

7. **Consent Calendar**

7.1 **Board Regular Meeting Minutes - January 2, 2019**

8. **Board Items – Discussion / Action**

8.1 **Request for Board Action – Policy: Budget Fiscal Year, No. 3020  
Correcting and affirming accounting fiscal year period for District budget.**

8.2 **First Reading of Job Description for *Library District Director* Position  
New job description for inclusion into policy after future Second Reading.**

8.3 **Board Discussion – Board of Trustees - Bylaws Draft  
Review of draft District Bylaws prior to future First and Second Reading.**

9. **Interim Director’s Report & Comments**

The Library Administration is encouraged to report on items of information to the Board, as well as provide information about conferences or meetings they have attended. Other items, which may be added to the agenda of a future meeting, may be presented at this time but cannot be commented upon or discussed at this meeting. (Reference: *The Ralph M. Brown Act*)

10. **Board Member Comments**

Board members are encouraged to report on items of information not requiring comment or discussion to the entire body at this time. (Reference: *The Ralph M. Brown Act*)

11. **Last Minute Action Items**

The Board may discuss an item, which was not previously placed on the agenda when the Board determines that there is a need for immediate action which cannot reasonably wait for the next regularly scheduled meeting. The determination must be made by two-thirds of the total Board or, if two-thirds of the Board is not present, by a unanimous vote of those remaining.  
(Reference: *the Ralph M. Brown Act*)

12. **Next Regular Board Meeting Tentative Dates Scheduled**

1) March 6, 2019                      2) April 3, 2019                      3) May 1, 2019

13. **Adjournment**