AGENDA
MEETING OF THE BOARD OF TRUSTEES
Wednesday, August 2, 2017
Banning Library Conference Room
21 W. Nicolet
Banning, CA 92220

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the administration office at (951) 849-3192. Notification 72 hours prior to the meeting will enable the library to make reasonable arrangements to ensure accessibility to this meeting.

1. **Closed Session 3:30 P.M.**
   1.1 **Potential Litigation (Exposure to District) – Pursuant to Gov. Code sec. 54956.9(d)(2): Claim of Butler**
   1.2 **Potential Litigation (District Initiating) – Pursuant to Gov. Code sec. 54956.9(d)4: One Matter**

2. **Open Session – Call to Order ≈ 4:00 P.M.**
   2.1 **Roll Call and Establishment of Quorum**

3. **Pledge of Allegiance**

4. **Report from Closed Session**

5. **Community Comment**

A five minute limitation shall apply to each member of the public who wishes to address the Library Trustees on any matter under the subject jurisdiction of the Trustees. A thirty-minute limit is placed on this section. No member of the public shall be permitted to "Share" his/her five minutes with any other member of the public. (Usually, any items received under this heading are referred to staff for future study, or research, completion and/or future action by the trustees.) (PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.)
6. Minutes of the Board

Meetings of the Board on Wednesday, May 3, 2017, May 24, 2017, June 14, 2017, June 28, July 5 and July 26 are being reviewed with one or more of those listed, may be read and approved on August 2, 2017.

7. Board Items – Discussion/Action

7.1 Second Reading of Proposal to Adopt a Policy for the Establishment of a Reserve Account for the Banning Library Special District

7.2 Proposal for Library Maintenance Custodian Position

7.3 Presentation and Discussion Regarding the Development, Processes and Adoption of an Employee Salary Range and Scale for the District

7.4 Introduction and Discussion Regarding - ‘TLC Automation System’ for Libraries

7.5 Introduction and Discussion Regarding Establishing of a “Weeding Policy” for the Library District

8. Interim Director’s Report and Administration Comments

Verbal

The Library Administration is encouraged to report on items of information to the Board, as well as provide information about conferences or meetings they have attended. Other items, which may be added to the agenda of a future meeting, may be presented at this time but cannot be commented upon or discussed at this meeting. (Reference: The Ralph M. Brown Act)

9. Board Member Comments

Verbal

Board members are encouraged to report on items of information not requiring comment or discussion to the entire body at this time. (Reference: The Ralph M. Brown Act)

10. Last Minute Action Items

Verbal

The Board may discuss an item, which was not previously placed on the agenda when the Board determines that there is a need for immediate action which cannot reasonably wait for the next regularly scheduled meeting. The determination must be made by two-thirds of the total Board or, if two-thirds of the Board is not present, by a unanimous vote of those remaining. (Reference: the Ralph M. Brown Act)
11. **Pending Items for Next Meeting**

   Review of Financial Reports including End of Year Fiscal Report
   Begin the Development of a 2018 Calendar Capital Improvement Plan for the District
   Update and Report on the Human Resources Processes
   Progress Report on Development of a District Safety Manual

12. **Next Three Month Scheduled Regular Board Meeting Calendar**

   Wednesday, September 6, 2017
   Wednesday, October 4, 2017
   Wednesday, November 1, 2017

13. **Adjournment**