AGENDA

SPECIAL MEETING OF THE BOARD OF TRUSTEES
March 16, 2020 | 10:00 a.m. | Conference Room

Americans with Disabilities Act Compliance: If you need special assistance to participate in this meeting, please contact the administration office at (951) 849-3192 at least 72 hours prior to the meeting.

Public Requests for Documents: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administration who will arrange for the documents to be copied at a charge of 10¢ per page. Request forms are available at the District Administration offices.

1. Call to Order, Pledge of Allegiance, Roll Call

2. Adoption of Agenda

3. Closed Session
   3.1 THREAT TO PUBLIC SERVICES OR FACILITIES (Govt Code Section 54957(a))
       Consultation with General Counsel [District Director, Board of Trustees]

4. Report Out

5. Public Comment
   Individuals may address the Board regarding any item of Library District business on or not on the agenda. Comments are limited to 5 minutes per person. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. Please complete the "Request to Address the Board" card by filling out your name and the specific item you wish to address.

6. New Business
   6.2 Consideration and Approval of such other matters the Board may, by majority vote, determine are necessary to consider, direct or approve related to the local emergency.

7. Adjournment
RESOLUTION NO. 2020-03

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE BANNING
LIBRARY DISTRICT PROCLAIMING THE EXISTENCE OF AN
EMERGENCY SITUATION AND LOCAL EMERGENCY DUE TO THE
WORLDWIDE SPREAD OF COVID-19.

WHEREAS, California Government Code (“CGC”) section 54956.5 authorizes the Board of
Trustees (“Board”) to hold emergency meetings on shortened notice to address emergency situations
as determined by a majority of the Board; and,

WHEREAS, California Government Code section 54954.2 authorizes the Board to take
actions not listed on the agenda, where deemed necessary by a majority of the Board to address
emergency situations; and,

WHEREAS, CGC section 8630, et seq. empower the Board to declare and proclaim a local
emergency within the jurisdiction of the Banning Library District; and,

WHEREAS, from January 2020 through March 2020, COVID-19 spread throughout the
world, with over 156,000 confirmed cases of individuals contracting COVID-19, and approximately
6,000 confirmed cases of individuals dying from COVID-19; and,

WHEREAS, on March 4, 2020, Governor Newsom of the State of California declared a State
of Emergency in response to the COVID-19 (Corona Virus Disease 19); and,

WHEREAS, on March 10, 2020, the Board of Supervisors of the County of Riverside
proclaimed the existence of a local emergency for all of Riverside County in response to the outbreak
of the COVID-19 in California and in Riverside County; and,

WHEREAS, on March 11, 2020 the World Health Organization (WHO) publicly
characterized COVID-19 as a pandemic; and,

WHEREAS, on March 11, 2020 the President of the United States imposed certain travel
bans and limitations in response to COVID-19; and

WHEREAS, on March 12, 2020 Governor Newsom of the State of California issued Executive
Order N-25-20 in a further effort to confront and contain COVID-19 that among other things
suspended certain provision of the Ralph M. Brown Act providing local agencies with greater
flexibility to hold meetings via teleconferencing; and,

WHEREAS, on March 13, 2020, the Centers for Disease Control and Prevention (“CDC”)
had confirmed 2,726, cases of COVID-19 in the United States, with 55 cases resulting in death,
within the United States, including California; and,

WHEREAS, on March 13, 2020, the President of the United States declared a National
Emergency due to the continue spread and the effects of COVID-19; and,

WHEREAS, the State of California and numerous Counties, Cities, School Districts and
other local governmental agencies as well as private entities have announced the cancellation or
postponement of all events where social distancing cannot be reasonably achieved; and,

WHEREAS, in response to the COVID-19 pandemic the Board reasonably anticipates that
the Banning Library District will be required to utilize physical, personnel, and financial resources to
take action to limit the spread of COVID-19 within the territorial jurisdiction of the Banning Library
District in order to provide for the safety of persons in the jurisdiction, and to provide continuity of
essential services provided by the Board.

NOW, THEREFORE, BE IT RESOLVED AND HEREBY ORDERED BY THE BOARD
OF TRUSTEES OF THE BANNING LIBRARY DISTRICT AS FOLLOWS:

Section 1. That the above recitals are true and correct and based thereon, the Board hereby
finds that the spread of COVID-19 constitutes a situation that severely impairs the public health and
safety within the jurisdiction of the Banning Library District and constitutes conditions of extreme peril
to the safety of persons and property.

Section 2. That, as authorized in CGC sections 8630 and 54956.5 and based on the foregoing
finding, an “emergency” as defined in CGC section 54956.5(a) and a “local emergency” as defined in
CGC section 8558(c) hereby exists within the territorial jurisdiction of the Banning Library District and
is deemed to continue to exist, and shall be reviewed at least once every 60 days, until its termination is
proclaimed by the Board.

Section 3. That the Board will utilize, to the extent reasonably feasible and appropriate, the
ability to conduct its Board meetings via teleconferencing and other electronic means to permit
councilmembers and members of the public to adopt social distancing to the greatest extent possible while still proceeding with the efficient handling of the Board’s business in compliance with California Executive Order N-25-20.

Section 4. That the Board, is hereby authorized to exercise their powers and duties as provided in and pursuant to any Disaster Preparedness Plan that it has.

PASSED, APPROVED, AND ADOPTED this 16th day of March, 2020.

ATTEST:

_________________________, Board Secretary

APPROVED AS TO FORM:

Algeria Ford, Interim General Counsel
STATE OF CALIFORNIA
COUNTY OF RIVERSIDE ) ss
CITY OF HEMET

I, ____________, Board Secretary of the Banning Library District, do hereby certify that the foregoing Resolution No. ______ is duly passed and adopted at an emergency meeting of the Board of Trustees of the Banning Library District held on the 16th day of March, 2020.

Upon motion of ________, seconded by ____________, the foregoing Resolution No. ________ was duly passed and adopted.

Vote on the motion:
AYES:
NOES:
ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and the Official Seal of the Banning Library District this 16th day of March, 2020.

________________________________________
Board Secretary
BOARD OF TRUSTEES

Meeting Date: March 16, 2020
By: Kevin Lee, District Director
Exhibit 6.2

BOARD ACTION:

☐ Approved as Recommented ☐ Approved as Amended ☐ Other: ________

TITLE:
Consideration and Approval of such other matters the Board may, by majority vote, determine are necessary to consider, direct or approve related to the local emergency

DISCUSSION/INFORMATION:
County of Supervisors proclaimed the existence of a local emergency for all of Riverside County in response to the outbreak of the COVID-19 in California. Many public libraries have closed its doors due to said emergency.

RECOMMENDATION:
That the Board of Trustees close the Banning Library until further notice.