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MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES

April 14, 2021 | 5:00 P.M. | Children's Room (Zoom Virtual Meeting)

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

President Little called the Regular Meeting of the Banning Library District Board of Trustees to order on April 14, 2020 at 5:06 p.m.

Members Present: President Kathy Little, Secretary Melanie Lara, Trustee Alejandro Geronimo, Trustee Jana Brassfield and Trustee Loretta Cousar.

Members Absent: None

Staff Present: Kevin Lee, District Director; Fernando Morales, Library Manager; and Christian Tzintzun, Library Technician.

Guests: None.

ADOPTION OF AGENDA

It was moved by Cousar and seconded by Brassfield to adopt the agenda for the April 14, 2021 Regular Meeting.

AYES: Little, Lara, Brassfield, Cousar, Geronimo.

NOES: None.

ABSTAIN: None.

ABSENT: None.

PUBLIC COMMENT

None.

CONSENT CALENDAR

It was moved by Lara and seconded by Geronimo to approve the Minutes of the Regular Board Meeting – February 10, 2021.

AYES: Little, Lara, Brassfield, Cousar, Geronimo.

NOES: None.

ABSTAIN: None.

ABSENT: None.

CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR FINANCE REPORT

None.

Geronimo asked why are parenthesis used for items under the budget.

DISTRICT DIRECTOR'S REPORT

The library will reopen on April 19 with restrictions. The new website is nearly done, but the content needs to be inserted and

this will take some time. Little asked Lee to have an article in the local newspaper about the library reopening.

**BOARD REPORTS AND
COMMENTS**

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

10.1 Creation of Policy No. 4100 Duties of Officers.

Little asked Lee to check with legal counsel on keeping a closed session minutes book.

A motion was made by Lara and seconded by Brassfield to create Policy No. 4100.

AYES: Little, Lara, Brassfield, Cousar, Geronimo.

NOES: None.

ABSTAIN: None.

ABSENT: None.

10.2 Deletion of Policy No. 4100 Board President AND

10.3 Deletion of Policy No. 4110 Board Clerk.

A motion was made by Geronimo and seconded by Brassfield to delete Policy No. 4100 Board President AND Policy No. 4110 Board Clerk.

AYES: Little, Lara, Brassfield, Cousar, Geronimo.

NOES: None.

ABSTAIN: None.

ABSENT: None.

**10.4 Consideration and Approval of Resolution 2021-01 –
Amendment to Bylaws.**

A motion was made by Geronimo and seconded by Cousar to Approve Resolution 2021-01. President Little called for a roll call vote:

AYES: Little, Lara, Brassfield, Cousar, Geronimo.

NOES: None.

ABSTAIN: None.

ABSENT: None.

10.5 Nomination and Election of Board Vice President.

Lara nominated Geronimo for Vice President. Geronimo accepted the nomination. President Little called for a roll call vote:

AYES: Little, Lara, Brassfield, Cousar, Geronimo.

NOES: None.

ABSTAIN: None.

ABSENT: None.

Geronimo is now the Board Vice President.

10.6 First Reading: FY 21-22 Budget Discussion and Preparation.

Lee mentioned line 80 in the budget report is high because of planned renovations. Lara asked if training and travel will still be budgeted for and Lee said yes. Little appointed Geronimo and Lara to the Budget Committee. A roll call was made:

AYES: Little, Lara, Brassfield, Cousar, Geronimo.

NOES: None.

ABSTAIN: None.

ABSENT: None.

Geronimo and Lara are in the Budget Committee.

10.7 Deletion of Policy No 1060 Public Form Complaint.

It was moved by Geronimo and seconded by Brassfield to delete Policy No. 1060 Public Complaint Form.

AYES: Little, Lara, Brassfield, Cousar, Geronimo.

NOES: None.

ABSTAIN: None.

ABSENT: None.

LAST MINUTE AGENDA ITEMS

None.

AGENDA ITEMS FOR FUTURE AGENDAS

Little asked Lee to add an agenda item in the next regular meeting to discuss the Interim General Counsel's status.

NEXT REGULAR BOARD MEETING

May 12, 2021

ADJOURNMENT

Adjourned at 5:48 p.m.

Prepared by:

Christian Tzintzun
Christian Tzintzun, Library Technician

The foregoing minutes are approved by the Board of Trustees on May 12, 2021.

Melanie Lara
Melanie Lara, Board Secretary

Kathy Little
Kathy Little, Board President