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## MINUTES

### REGULAR MEETING OF THE BOARD OF TRUSTEES

February 10, 2021 | 5:00 P.M. | Children's Room (Zoom Virtual Meeting)

#### **CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

President Little called the Regular Meeting of the Banning Library District Board of Trustees to order on February 10, 2020 at 5:06 p.m.

**Members Present:** President Kathy Little, Trustee Melanie Lara, Trustee Jana Brassfield and Trustee Loretta Cousar.

**Members Absent:** Secretary Alejandro Geronimo.

**Staff Present:** Kevin Lee, District Director; Fernando Morales, Library Manager; and Christian Tzintzun, Library Technician.

**Guests:** None.

#### **ADOPTION OF AGENDA**

It was moved by Trustee Lara and seconded by Trustee Brassfield to adopt the agenda for February 10, 2021 Regular Meeting.

AYES: Little, Lara, Brassfield, Cousar.

NOES: None.

ABSTAIN: None.

ABSENT: Geronimo.

#### **PUBLIC COMMENT**

None.

#### **CLOSED SESSION**

**4.1 Public Employee Performance evaluation – District Director Pursuant to Government Code Section 54957.**

The Board went to Closed Session at 5:07 p.m.

Closed session ended at 5:57 p.m.

The Board evaluated the District Director.

#### **CONSENT CALENDAR**

It was moved by Trustee Lara and seconded by Trustee Brassfield to approve all items on the consent calendar.

AYES: Little, Lara, Brassfield, Cousar.

NOES: None.

ABSTAIN: None.

ABSENT: Geronimo.

#### **CONSIDERATION OF ITEMS REMOVED FROM**

None.

**THE CONSENT  
CALENDAR**

**FINANCE REPORT**

Membership fees were high because they were paid early. Adult books spending is high because of the Pre-Covid Crisis Collection grant.

**DISTRICT DIRECTOR'S  
REPORT**

Lee stated that the new high-speed internet will be installed in the coming days and re-opening will be delayed until the installation is finished. The unsold bookshelves were donated to the Dorothy Ramon Learning Center.

**BOARD REPORTS AND  
COMMENTS**

Little said she logged on to the Native "Her" Stories online program, co-sponsored by the Banning Library District, and said it was wonderful and should be done again.

**UNFINISHED BUSINESS**

**10.1 Compensation Study Final Reports and  
Recommendations.**

It was moved by Trustee Cousar and seconded by Trustee Brassfield to approve Option Two of the salary step schedule. President Little called for a roll call vote.

AYES: Little, Lara, Brassfield, Cousar.

NOES: None.

ABSTAIN: None.

ABSENT: Geronimo.

**NEW BUSINESS**

**11.1 Election of Trustee Officers Board.**

Lara nominated Little for Board President. Little accepted the nomination and a roll call was made.

AYES: Little, Lara, Brassfield, Cousar.

NOES: None.

ABSTAIN: None.

ABSENT: Geronimo.

Little is now the Board President.

Brassfield nominated Lara for Board Secretary. Lara accepted the nomination and a roll call was made.

AYES: Little, Lara, Brassfield, Cousar.

NOES: None.

ABSTAIN: None.

ABSENT: Geronimo.

Lara is now the Board Secretary.

**11.2 Authorize the Director to enter into an Agreement with  
James Marta and Co. for the audit of the financial  
statements for the fiscal year ending in June 30, 2021 in the  
amount of \$18,375.**

It was moved by Trustee Cousar and seconded by Secretary Lara to authorize the Director to execute an agreement with James Martha & Co.

AYES: Little, Lara, Brassfield, Cousar.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Geronimo.

**11.3 Amendments to Policy No. 5010 Employee Status.**

It was moved by Trustee Cousar and seconded by Trustee Brassfield to approve the amendments to Policy No. 5010.

AYES: Little, Lara, Brassfield, Cousar.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Geronimo.

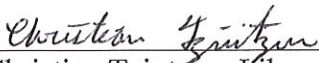
**11.4 Authorize the Director to enter into an Agreement with Koff and Associates for HR Consulting from March 1, 2021 to June 30, 2022 in the amount not to exceed \$16,000.**

It was moved by Secretary Lara and seconded by Trustee Brassfield to authorize the Director to execute an agreement with Koff and Associates for HR Consulting.

AYES: Little, Lara, Brassfield, Cousar.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Geronimo.

<b>LAST MINUTE AGENDA ITEMS</b>	None.
<b>AGENDA ITEMS FOR FUTURE AGENDAS</b>	None.
<b>NEXT REGULAR BOARD MEETING</b>	March 10, 2021
<b>ADJOURNMENT</b>	Adjourned at 6:20 p.m.

Prepared by:

  
Christian Tzintzun, Library Technician

The foregoing minutes are approved by the Board of Trustees on April 14, 2021.

  
Melanie Lara, Board Secretary

  
Kathy Little, Board President