

BANNING LIBRARY DISTRICT
Regular Meeting of the Board of Trustees
Banning, California
Wednesday, January 4, 2017 – 3:00 p.m.
Minutes

Closed Session

The Board of Trustees convened into closed session at 3:02 p.m.

- **Conference with Legal Counsel—Pursuant to Gov. Code Sec. 54956.9(d)(4): District initiating litigation**
- **Employee performance evaluation –Pursuant to Gov. Code sec. 54957(b)(1): Library Director**

The Board of Trustees recessed from closed session at 4:05 p.m.

1. Open Session—Call to Order/Flag Salute

The regular meeting of Trustees for the Banning Library District was called to order at 4:10 p.m. by President Victoria Hatch

2. Roll Call

Present: Victoria Hatch
Luren Dickinson
Sandra Russell
Kathy Little
Donna Harrington

Staff Present: Noelle Neff, Library Director

General Counsel Present: Andrew Jared, Alvarez-Glasman & Colvin

3. Community Comments:

Ellen Fusco: Inquired about the local history collection access policy for a Beaumont Library history project

3.b. Motion: (Hatch/Harrington) To add report of Closed Session Action to be presented by Attorney Jared

Motion carried

Conference with Legal Counsel—Pursuant to Government Code Section 54956.9(d)(4): District initiating litigation

The full Board has discussed this item: Conference with Legal Counsel; no action was taken.

Employee Performance Evaluation—Pursuant to Government Code Section 54957(b)(1): Library Director. The full Board has discussed this item: Employee Performance Evaluation; no action was taken.

4. Approval of Minutes

Adopt minutes of the regular meeting Wednesday, December 14, 2016

Motion: (DICKINSON/LITTLE) A motion was made to table the approval of the minutes for the following meeting pending review of the minutes from Wednesday, December 14, 2016. Motion carried

5. Director's Report

Financial Report

Library Director Neff presented report

Circulation Report

Library Director Neff report on database, ILL, membership statistics

Staffing Report

A new Reference Librarian has been hired.

Interviews are being made for Children's Librarian and Teen Librarian.

Motion: (Hatch/Harrington) To accept financial report for December

6. Ad Hoc Committee Reports

Trustee Dickinson has reported that he and Trustee Russell have networked to bring consultants to the Banning Library District to assist with management, fiscal, personnel, technology, children's services, strategic planning and space planning.

Motion: (HARRINGTON/LITTLE) To move forward with bringing in experts. Motion carried.

7. SWOT Analysis for Planning (Library Strengths and Weaknesses)

Motion: (Hatch/Russell) To table the SWOT analysis for following meeting until read. Motion carried

8. Board Member Comments

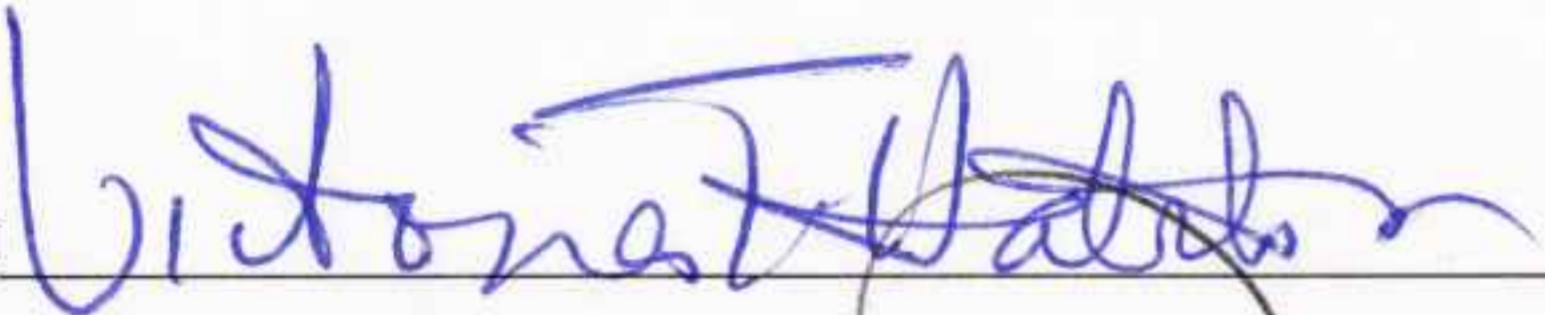
None

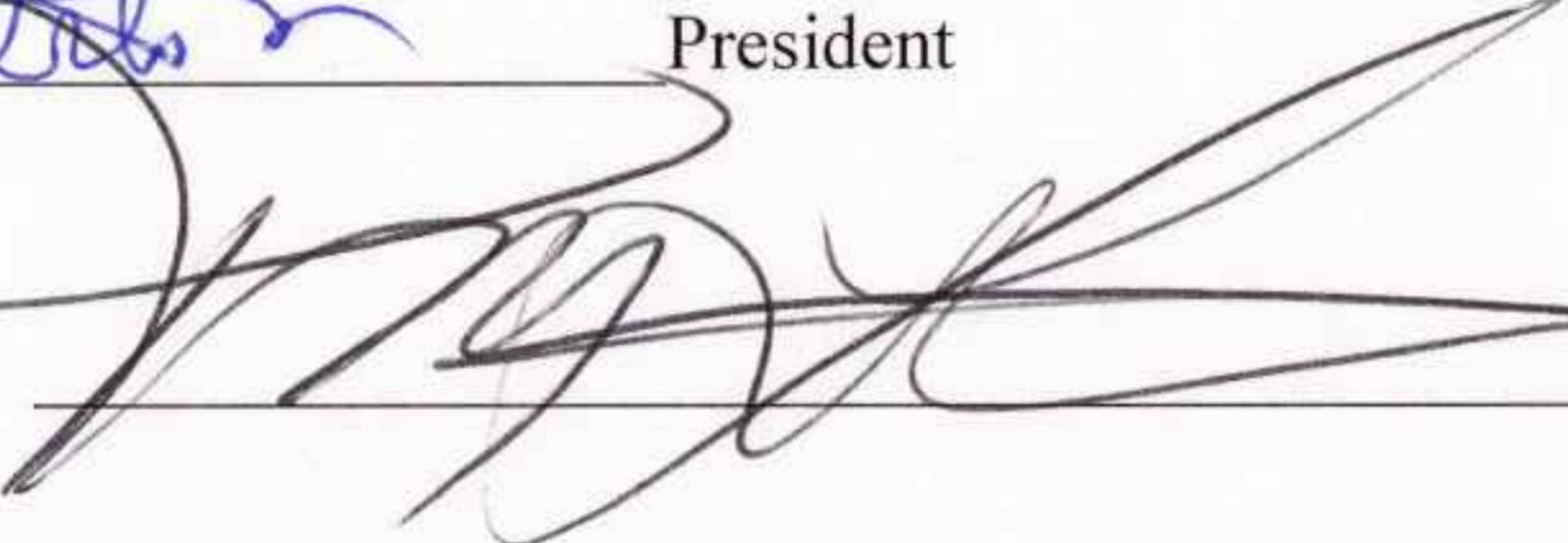
9. Last Minute Action Items

Next Agenda to include: Security, and discussion of SWOT analysis, purchase name tags for Board members
Regular meetings held at 4 pm on first Wed of month with closed meetings held at 3 pm

10. Adjournment

President Hatch adjourned the meeting at 4:42 p.m.

Attest  President

 Clerk