



Board of Trustees  
Kathy Little — President  
Alex Geronimo — Vice President  
Melanie Lara — Secretary  
Jana Brassfield — Trustee  
Loretta Cousar — Trustee

## **Regular Board Meeting Agenda**

November 10, 2021

5:00 p.m.

Adult Area

**Americans with Disabilities Act Compliance:** If you need special assistance to participate in this meeting, please contact the administration office at (951) 849-3192 at least 72 hours prior to the meeting.

**Public Requests for Documents:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administration who will arrange for the documents to be copied at a charge of 10¢ per page. Request forms are available at the District Administration offices.

1. **Call to Order, Pledge of Allegiance, Roll Call**

2. **Adoption of Agenda**

3. **Public Comment**

*Individuals may address the Board regarding any item of Library District business on or not on the agenda. Comments are limited to 5 minutes per person. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. Please complete the "Request to Address the Board" card by filling out your name and the specific item you wish to address.*

4. **Consent Calendar**

*All Consent Calendar items will be acted upon a single action of the Board unless otherwise requested by an individual Board Member for separate consideration.*

Recommended Action: The Board of Trustees hereby approves the items below:

4.1 Minutes of the Regular Board meeting—October 13, 2021

5. **Consideration of Items Removed from the Consent Calendar**

6. **Reports and Presentations**

6.1 Friends of Banning Library Report

6.2 Audit Report and Presentation by David Becker from James Martha and Co.

7. **Finance Report**

8. **District Director's Report**

**9. Board Reports and Comments**

*Board members are encouraged to report on items of information not requiring comment or discussion to the entire body at this time. (Reference: The Ralph M. Brown Act)*

**10. Unfinished Business**

- 10.1 Announcement of Silent Auction Winners
- 10.2 Silent Auction: Unsold Furniture to be Donated to Friends of Banning Library or another Nonprofit Organization
- 10.3 Approve and Authorize the Director to Enter into an Agreement with Yamada Enterprises to Renovate Library Furniture in Nonfiction, Fiction, Conference Room, Staff Kitchen, Hallway, Back Offices, and Admin Rooms in the Amount Not to Exceed \$423, 816.31

**11. New Business**

- 11.1 Amendments to Policy No. 6020 Library Use
- 11.2 Approve and Authorize the Director to Enter into an Agreement with IE Junk to Demolish and Remove Pony and Outside Brick Walls in the Amount Not to Exceed \$6,500.00
- 11.3 Approve and Authorize the Director to Enter into an Agreement with MB Painting to Paint Non-Fiction, Fiction, Hallway. History Room, Back Offices, Conference Room, Bathrooms, Hallway, and Admin Rooms in the Amount Not to Exceed \$5,800.00
- 11.4 Approve and Authorize the Director to Enter into an Agreement with Floor Tech America to Install Carpet in Non-Fiction, Fiction, Hallway. History Room, Back Offices, Conference Room, Bathrooms, Hallway, and Admin Rooms in the Amount Not to Exceed \$46,104.00

**12. Last Minute Action Items**

*The Board may discuss an item, which was not previously placed on the agenda when the Board determines that there is a need for immediate action which cannot reasonably wait for the next regularly scheduled meeting. The determination must be made by two-thirds of the total Board or, if two-thirds of the Board is no present, by a unanimous vote of those remaining. (Reference: The Ralph M. Brown Act)*

**13. Agenda Items for Future Agendas**

**14. Next Regular Board Meeting**

December 8, 2021

**15. Adjournment**