BANNING LIBRARY DISTRICT  
Regular Meeting of the Library Trustees  
Banning, California  
May 6, 2015  
Minutes

1. Open Session – Call to Order  
The regular meeting of Trustees, for the Banning Library District, was called to order at 4:00 p.m. by President, Victoria Hatch.

2. Roll Call:  
Present: Victoria Hatch  
Tracy Wells  
Gail Paparian  
Donna Harrington  
Brenda Freeman  

Quorum established.  
Staff Present: Rob Lippman, Director; Delene Gonzales, Administrator  
Andrew Jared, Alvarez-Glasman & Colvin

3. Communication:  
Frank Burgess, stated that no action be taken by this board until this matter with the code sessions be resolved. He thinks the matter should be forwarded to the City, because the city is the larger portion of the district.  
Linda Page stated that it appears that County Counsel only wants to follow regulations when it benefits the County. It does matter which code section we should be following.  
Page replied that all codes are meant to be followed and the library needs legal counsel.  
Marianne Hamdorf replied that she would be in favor of the at large trustees, like the School District is doing for the elections.  
Clarence Taylor commented that it sounds like the county is using which ever code section that would fit. He replied this needs to be straighten out, this is one way of the County stacking the board.  
Doug Wells stated that he had concerns about the opinion of a conflict of interest with Mrs. Freeman. He stated resolution are an opinion and can be changed at any time. He talked about being at the LAFCO meeting.  
Sha Foots commented that she was disappointed that the three appointed trustees didn’t show up at the Library Chamber Mixer. She asked if the trustees received material on how to evaluate the Director.

4. Board Action Items:  
4.1 Legal Services  
4.1.a Contract/ Alvarez-Glasman & Colvin  
PAPARIAN/FREEMAN  
Motion was made that the board retain Alvarez-Glasman & Colvin with Mr. Jared as our representative, the retainer fee has been reduced to $3,000 a month and we should give them a check as soon as possible.  
Three Ayes, Two No’s  
MOTION CARRIED  
Andrew Jared explained that the retainer fee is simply a deposit. The district will be getting a monthly statement. At this time the contract was signed by all parties.  
Public comments: Frank Burgess asked about mileage and who contacts the attorney.  
4.1.b Meyers/Nave  
The board took a 5 minute recess and reconvened at 5:11 p.m.  
FREEMAN/WELLS  
Motion was moved that the invoice be paid. Paparian voted nay to the amount that was exceeded.  
MOTION CARRIED

4.2 Adopt Minutes:  
4.2.a Regular Meeting April 1, 2015  
WELLS/PAPARIAN  
A motion was made to accept the minutes of the regular meeting on Wednesday, April 1, 2015.  
MOTION CARRIED
4.2.b Special Meeting on Thursday April 17, 2015
WELLS/FREEMAN
A motion was made to accept the minutes of the special meeting on Thursday, April 17, 2015.
MOTION CARRIED

4.2.c Special Meeting on Thursday April 24, 2015
WELLS/PAPARIAN
A motion was made to accept the minutes of the special meeting on Thursday, April 24, 2015.
MOTION CARRIED

4.3 Current Financial Report:
WELLS/PAPARIAN
A motion was made to approve the current financial report.
MOTION CARRIED

4.3 Elect Officers:
Elect board officers for 2015
Wells nominated Hatch for president.
Freeman nominated Paparian for president.
Motion was made to close nominations.
Paparian was voted in as president.
Paparian nominated Freeman for Clerk, Freeman refused.
Hatch nominated Wells for Clerk.
Paparian moved the nomination be closed.
No other nomination, Wells will be clerk.

At this time President Paparian presided over the meeting.

4.9 Ad Hoc Committee Reports:
Project Planning Committee:
The board discussed the Environmental Impact Report for the Rancho San Gorgonio Specific Plan.
The board directed Director Lippman to fill out the Environmental Impact Report.
Director Lippman and President Paparian will set a meeting date to meet with Robert Guillen,
Superintendent, BUSD to talk about a joint facility venture.

Developer Committee:
The developer committee has been watching the developments, hopefully in the future they will
have more to report.

Friends of the Library:
The Friends have decided on their Scholarship recipient. It will be presented to the recipient
at the Senior awards night on Tuesday, May 19, 2015.

5. Information/Discussion:
The board reviewed local history first.

5.2 Local History Collection:
Bill Bell talked with the board about the Mathewson videos; he suggested talking to the board
about some of the content of the videos in closed session. Bell will talk to the attorney about the
closed session item. Bell will start reviewing the videos, before sending them to the State. Bell
will look into High 8 recorder. Bell will do some research and make a recommendation to the
board.

5.1 Circulation for April:
The Board reviewed the April circulation report.

5.3 Employee of the Month:
Darnise Wiggins is the employee of the month for the Month of May.

6. Administration Comments:
Director Lippman reviewed the administrative comments handout and talked with the board about
changing the landscaping to a more draught tolerant landscaping. The library will get three
landscaping bids and it will be put on the next agenda.

7. Board Member Comments:
Wells asked about finding out how much property tax is being spent at the Cabazon Library.
Past Board member Hamdorf asked about the resolution. She suggested that this board put in the
Resolution so that in the future, if there is a vacancy, that this board has the right to interview
applicants to
determine whether this person is suitable or not, before it goes to the County.
8. Last Minute Action Item:
None

9. Closed Session Pursuant to Government Code Section 54957:
9.1 a. Personnel – Director Evaluation:
The board convened into closed session at 6:15 p.m.

Pursuant to Government Code Section 54957:

10. Open Session Reconvened at 8:15 p.m.
10.1 a. Report of Closed Session Action
Attorney Jared reported, out of closed session Personnel – Director Evaluation pursuant to government code session 54957, all members were present. It was an unanimous support of all members that the position of Director be opened up to all applicants and Mr. Lippman be placed on administrative leave pending the application process. Mr. Lippman can also apply for the position of Director.

11. Future Board Item:
   Budget Fiscal Year 2015-2016 (June)
   Goal Session
   Exploring Expansions
   Resolution

12. Regular Board Meetings:
President Paparian stated that the next meeting will be changed from Wednesday, June 3, 2015 at 4:00 p.m. to Wednesday, June 10, 2015 at 4:00 p.m. on that month only, then we return to the regularly schedule meetings.

13. Pending Items:
None

14. Adjournment:
President Paparian adjourned the meeting at 8:20 p.m.

Attest                                        President

Submitted By: Delene Gonzales

Clerk

Corrected Minutes                           Page 3                      05/06/15