

BANNING LIBRARY DISTRICT
Regular Meeting of the Board of Trustees
Banning, California
November 12, 2015

Minutes

1. Open Session--Call to Order/Flag Salute

The regular meeting of Trustees for the Banning Library District was called to order at 4:02 p.m. by President Gail Paparian.

2. Roll Call:

Present: Gail Paparian
Victoria Hatch
Tracy Wells
Brenda Freeman arrived at 4:06 p.m.
Donna Harrington

Quorum established.

Staff Present: Delene Gonzales, Yesenia Ayala
Andrew Jared, Alvarez-Glasman & Colvin
Jessie Powell, Powell & Spafford, INC., Certified Public Accountants

6.1 (Item has been moved) Audit Fiscal Year Ending June 2015

Auditors review and discuss financial statements with Trustees

HATCH/FREEMAN

A motion was made to accept the Audit report as it was presented.

MOTION APPROVED

3. Communication/Community Comment:

Community member made a comment about the three minute speaking limit.

Attorney Jared announced a letter from Frank Burgess directed to Alvarez-Glasman & Colvin regarding the request for the Attorney General's opinion.

4. Closed Session:

HATCH/FREEMAN

A motion was made to amend the agenda to include one item for discussion in closed session relating to the appointment of Library Director (Pursuant to Government Code Sec. 54957).

MOTION APPROVED

The Board of Trustees convened into closed session at 4:26 p.m.

5. Open Session Reconvene:

5.1. Report of Closed Session Action

The Board of Trustees reconvened into open session at 4: 44 p.m.

Attorney Jared reported that a decision has been made regarding the appointment of Library Director:

HATCH/FREEMAN

A motion was made to approve the Employment Agreement for Library Director with the terms discussed, including salary, relocation assistance, and housing assistance.

MOTION APPROVED

It was discussed for the new Library Director to begin on November 23, 2015.

6. Board Items--Discussion/Action

6.1 Audit Fiscal Year Ending June 2015.

6.2 Ad Hoc Committee Reports

6.2.a Library Director Hiring Committee

Item has been discussed.

6.2.b Developer Committee:

1. Rancho San Geronio Development

No report.

6.2.c Friends of the Library:

Announced a possible reception for the new Director as well as a book signing.

6.3 Minutes

6.3 Adopt minutes of the regular Meeting October 8, 2015 and the Special meetings on Friday, October 16, 2015 and Friday, October 30, 2015

HATCH/FREEMAN

A motion was made to accept the minutes of the regular meeting on Thursday, October 8, 2015, and the special meetings on October 16, 2015 and October 30, 2015.

Notes: Tracy recuses from the October 16th meeting.

MOTION CARRIED

6.4 Current Financial Report

6.4.a Amending Salaries Schedule

The Board has discussed amending the salary as well as the hiring of a Children's Librarian.

HATCH/HARRINGTON

A motion was made for a 2% Cost of Living Allowance increase/raise for the Banning Library staff (excluding Library Director), to begin at the next pay period (Nov. 26).

MOTION CARRIED

6.4.b Review of Alvarez-Glasman & Colvin's invoices

HATCH/HARRINGTON

A motion was made to approve Alvarez-Glasman & Colvin's invoices.

MOTION CARRIED

6.4.c Approve current financial report for November

HATCH/HARRINGTON

A motion was made to accept the financial report for November.

MOTION CARRIED

6.5 Review Policy Series 1000, General

Review and Discuss Policy Series 1000, General

Trustee Hatch would like to table this discussion until the following meeting.

6.6 Clarification on Code Sections

6.6.a Update Regarding Attorney General Opinion

No update.

6.7 Future Library Site(s)

6.7.a Discussion of new library site and building

No update.

7. Information/Discussion

7.1 Circulation for October

The Board has discussed the circulation report for October.

7.2 Local History Report

Bill Bell presented the local history report; has requested permission to rent a van to transport County Archives/materials.

7.3 Employee of the Month

Maxine Vrooman is the employee of the month for the month of November.

7.4 CPLA Library Board Effectiveness training workshop

President Paparian has received an email from Beaumont Library District to collaborate on a training workshop in the early months of 2016. The Board has agreed to this.

8. Administration Comments

None

9. Board Member Comments

Trustee Freeman provided announcements for some Community Action Partnership workshops.

10. Last Minute Action Items

None

11. Future Board Items

Policy Series 4000, Board of Trustees (December) --will be moved to January

Goal Session

12. Regular Board Meetings

Are scheduled for the second Thursday of the month at 4:00 p.m.

Thursday, December 10, 2015

13. Pending Items

None

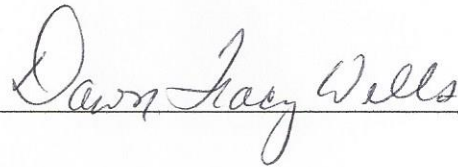
14. Adjournment

President Paparian adjourned the meeting at 5:45 p.m.

Attest



President



Clerk

Submitted By: Yesenia Ayala