

BANNING LIBRARY DISTRICT
Regular Meeting of the Board of Trustees
Banning, California
December 10, 2015
Minutes

1. Open Session—Call to Order/Flag Salute

The regular meeting of Trustees for the Banning Library District was called to order at 4:01 p.m. by President Gail Paparian.

2. Roll Call

Present: Gail Paparian
Tracy Wells
Victoria Hatch
Brenda Freeman left at 5:24 p.m.
Donna Harrington

Quorum established.

Staff Present: Ellen Fusco, Library Director; Delene Gonzales, Administrator
Andrew Jared, Alvarez-Glasman & Colvin (absent)

3. Communication/ Community Comment:

Frank Burgess was concerned about the letter from the Attorney General's office; would like to request further information on the status of this letter.

Dorothy McLean made a comment on the hiring status of the Attorney.

4. Closed Session

No Items

5. Open Session Reconvene:

No Items

6. Board Item—Discussion/Action

6.1 Annual Organizational Meeting per Policy 4200.5

6.1. a. Election of Officers

FREEMAN/HARRINGTON

A motion was made for Gail Paparian to remain
President of the Board of Trustees.

Nay: Trustee Wells

Abstain: Trustee Hatch

MOTION CARRIED

FREEMAN/HARRINGTON

A motion was made for Tracy Wells to remain as
Clerk for the Board of Trustees.

MOTION CARRIED

6.1. b. Date and time of regular meetings for the next calendar year.

HARRINGTON/HATCH

A motion was made to change the date of the regular meetings
in favor of the second Wednesdays of the month at 4:00 p.m.

MOTION CARRIED

6.2 Minutes

6.2. a. Adopt minutes of the special meeting Wednesday, November 11, 2015 and the regular meetings on Thursday, November 12, 2015.

WELLS/HARRINGTON

A motion was made to accept the minutes for the special meeting on
Wednesday, November 11, 2015 and the regular meeting for
Thursday, November 12, 2015

MOTION CARRIED

6.3 Current Financial Report

6.3. a. Review of Alvarez-Glasman & Colvin's invoices:

The board has discussed Alvarez-Glasman & Colvin's invoices.

6.3. b. Approve current financial report for November

HATCH/FREEMAN

A motion was made to accept the financial report for November.

MOTION CARRIED

6.4 Review Policy Series 1000, General

Review and Discuss policy Series 1000, General

HATCH/HARRINGTON

A motion was made to table item 6.4 "Review Policy Series 1000" to the following meeting.

MOTION CARRIED

6.5 RFID Security Gates

Review RFID Security Gates quote

Director Fusco has presented a new layout for the library to include security gates at the back entrance, as well as a new plan for the parking lot.

6.6 Clarification on Code Sections

6.6. a. Update Regarding Attorney General Opinion

Nothing to report.

6.7 Future Library Site(s)

6.7. a. Discussion of new library site and building

Nothing to report.

6.8 Ad Hoc Committee Reports

6.8. a. Developer Committee:

1. Rancho San Gorgonio Development

Nothing to report. Attorney Jared will be working on the letter for the Rancho San Gorgonio Development.

6.8. b. Friends of the Library:

Nothing to report.

7. Information/Discussion

7.1 Circulation for November

The Board of Trustees reviewed the November circulation report. Director Fusco will be having a meeting with Overdrive on Friday, December 11th.

7.2 Local History Report

The Board of Trustees has reviewed the local history report by Bill Bell.

7.3 Employee of the Month

Delene Gonzales is the employee of the month for the month of December.

7.4 Sunrise Banning Breakfast/Wednesday January 20, 2016

RSVP with Delene Gonzales for Sunrise Banning Breakfast.

7.5 Strategic Planning/Budget Meeting tentatively scheduled for Monday, January 18, 2016.

Strategic Planning/Budget Meeting is scheduled for Monday, January 18, 2016 at 10:00 a.m.

8. Administration Comments:

Director Fusco has announced a Centennial Committee, and has planned for events on the third Saturdays of the month; has also discussed Staff Development Day in the coming months. The Board has discussed the open position of Children's Librarian and Library hours. The Director has set a possible date for a class in co-operation with the Beaumont Library on Saturday the 13th of February, 2016 from 9:00a.m.-2:00p.m.

9. Board Member Comments:

None

10. Last Minute Action Items:

None

11. Future Board Items

Policy Series 4000, Board of Trustees (January)

Goal Session

12. Regular Board Meetings

Are scheduled for the second Thursday of the month at 4:00 p.m.

The meetings have been rescheduled for the second Wednesdays of the month at 4:00 p.m.

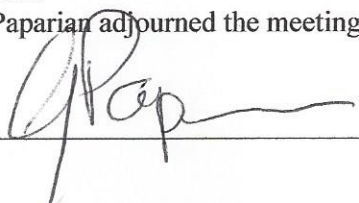
13. Pending Items:

None

14. Adjournment

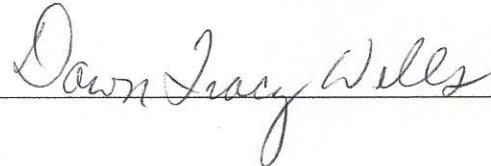
President Paparian adjourned the meeting at 6:23 p.m.

Attest



President

Submitted By: Yesenia Ayala



Clerk