



AGENDA

MEETING OF THE BOARD OF TRUSTEES

Wednesday, September 6, 2017

Banning Library Conference Room

21 W. Nicolet

Banning, CA 92220

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the administration office at (951) 849-3192. Notification 72 hours prior to the meeting will enable the library to make reasonable arrangements to ensure accessibility to this meeting.

1. **Closed Session 3:30 P.M.**
 - 1.1 **Potential Litigation (Exposure to District) – Pursuant to Gov. Code sec. 54956.9(d)(2): Claim of Butler**
 - 1.2 **Potential Litigation (District Initiating) – Pursuant to Gov. Code sec. 54956.9(d)4: One Matter**
2. **Open Session – Call to Order** ≈ 4:00 P.M. Victoria Hatch
3. **Pledge of Allegiance**
4. **Moment of Silence and Remembrance of the Event of 9/11/2001**
3. **Roll Call and Establishment of Quorum**
4. **Report from Closed Session**
5. **Community Comment**

A five minute limitation shall apply to each member of the public who wishes to address the Library Trustees on any matter under the subject jurisdiction of the Trustees. A thirty-minute limit is placed on this section. No member of the public shall be permitted to "Share" his/her five minutes with any other member of the public. (Usually, any items received under this heading are referred to staff for future study, or research, completion and/or future action by the trustees.) (PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.)

6. Minutes of the Board

Meetings of the Board on Wednesday, May 3, 2017, May 24, 2017, June 14, 2017, June 28, July 5, July 26 and August 2 are being reviewed with one or more of those listed may be read and approved on October 4, 2017

7. Board Items – Discussion/Action

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| 7.1 | Update and Report on the Human Resources Processes and Related Programs Including a Salary Survey | Verbal |
| 7.2 | Local Historian Report, Introduction to Coloring Book, Reverse Gift Catalog and Historic Calendar
(Some Items to be Distributed at Meeting) | Verbal |
| 7.3 | Review of Financial Reports including End of Year Fiscal Report and Audit (Reports to be Distributed) | Verbal |
| 7.4 | Open Discussion and Presentation, Financial Reports and Accounting Interrelationships By and Between the Friends of the Banning Library | Verbal |
| 7.5 | Proposal for Grant Application - CDBG and Library Illumination Grant Authorization to Apply for Membership under the Children’s Internet Protection Act | Attached |

8. Interim Director’s Report and Administration Comments Verbal

The Library Administration is encouraged to report on items of information to the Board, as well as provide information about conferences or meetings they have attended. Other items, which may be added to the agenda of a future meeting, may be presented at this time but cannot be commented upon or discussed at this meeting. (Reference: *The Ralph M. Brown Act*)

9. Board Member Comments

Board members are encouraged to report on items of information not requiring comment or discussion to the entire body at this time. (Reference: *The Ralph M. Brown Act*)

10. Last Minute Action Items

The Board may discuss an item, which was not previously placed on the agenda when the Board determines that there is a need for immediate action which cannot reasonably wait for the next regularly scheduled meeting. The determination must be made by two-thirds of the total Board or, if two-thirds of the Board is not present, by a unanimous vote of those remaining.
(Reference: *the Ralph M. Brown Act*)

11. Listing of Pending Item

Hiring of a Library Director
Design of a 2018 Capital Improvement Plan
Establishing of a “Weeding Policy” for the Library District
Design of Salary Wage Scale and Salary Survey
Proposal for Revision to Board Policy – Holidays 5110
District Long Range Financial Plan, Nexus Study and Impact Fees
Redundant Computer Program / External Computer Security System

12. Next Three Month Scheduled Regular Board Meeting Calendar

Wednesday, October 4, 2017
Wednesday, November 1, 2017
Wednesday, December 2, 2017

13. Adjournment