



21 West Nicolet Street • Banning, CA 92220 | 951.849.3192 | 951.849.6355 fax | [www.BanningLibraryDistrict.org](http://www.BanningLibraryDistrict.org)

## AGENDA

### WORKSHOP MEETING OF THE BOARD OF TRUSTEES

Wednesday, May 24, 2017 - 2:30 P.M.

Banning Library Conference Room

21 W. Nicolet

Banning, CA 92220

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the administration office at (951) 849-3192. Notification 72 hours prior to the meeting will enable the library to make reasonable arrangements to ensure accessibility to this meeting.

1. **Call to Order**

Victoria Hatch

2. **Pledge of Allegiance**

3. **Roll Call and Establishment of Quorum**

4. **Community Comment**

A five minute limitation shall apply to each member of the public who wishes to address the Library Trustees on any matter under the subject jurisdiction of the Trustees. A thirty-minute limit is placed on this section. No member of the public shall be permitted to "Share" his/her five minutes with any other member of the public. (Usually, any items received under this heading are referred to staff for future study, or research, completion and/or future action by the trustees.) (PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.)

5. **Board Financial and Budgetary Workshop**

**Presentations and Discussions Regarding the Following Subjects:**

**Presentation Regarding Financial Reports**

**Review of Current Balances within the 2016-2017 Fy Budget**

**Discussion Regarding Job Descriptions and Recommendations to Update**

**Discussion Regarding Library Director Position and Maintenance Positions**

**Review of Exempt and Non-Exempt Employees Rules and Regulations and Financial Impacts**

**Review of Policy Regarding Allocation of Sick Leave Hours and Financial Impacts**

**Presentation and Discussion Regarding Reserve Account Policies**

**Discussion Regarding Development and Listing of Capital Improvements**

**Nexus Studies and Community Surveys and Relationship to Financial Planning**

**Review of Preliminary Draft of 2017-2017 Fy Budget**

**Direction and Recommendations**

6. **Board Member Comments**

Board members are encouraged to report on items of information not requiring comment or discussion to the entire body at this time. *(Reference: The Ralph M. Brown Act)*

7. **Last Minute Action Items**

The Board may discuss an item, which was not previously placed on the agenda when the Board determines that there is a need for immediate action which cannot reasonably wait for the next regularly scheduled meeting. The determination must be made by two-thirds of the total Board or, if two-thirds of the Board is not present, by a unanimous vote of those remaining.  
*(Reference: the Ralph M. Brown Act)*

8. **Next Three Month Scheduled Regular Board Meeting Calendar**

Wednesday, June 7, 2017

Wednesday, July 5, 2017

Wednesday, August 2, 2017

9. **Adjournment**